



STATE OF MARYLAND

**DHMH**

Maryland Department of Health and Mental Hygiene

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Larry Hogan, Governor - Boyd Rutherford, Lt. Governor - Van Mitchell, Secretary

**MEMORANDUM**

**DATE: February 17, 2016**

**CCPC HO Memo #16-04**

**TO:** Health Officers  
CRF Cancer Program Directors, Coordinators and Staff  
SAHC CRF Program Directors, Coordinators, and Staff

**FROM:** Cindy Domingo, Program Manager  
Cigarette Restitution Fund Programs Unit, Center for Cancer Prevention and Control

**RE: Teleconference on CRF Cancer Programs – Wednesday, February 17, 2016**

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Attached is the agenda for the Teleconference on **Wednesday, February 17, 2016, from 10:00 a.m. - 12:00 p.m.**

**If there are problems, we will send out an e-mail** notifying you about what is happening, so please check your e-mail. If you have any trouble dialing into the audio-conference call, contact DHMH Teleconference Services at (410) 767-5108 and a staff member will assist you. You may connect into the conference call as **early as 9:55 AM, NOT SOONER, PLEASE.**

**Conference Call Procedures: PLEASE GO SLOWLY AND FOLLOW THE PROMPTS**

- A. Dial in to the following “Meeting Place” dial in number: 1-415-655-0003**
- B. Enter the Access code: 640 075 896-** Call in no sooner than 9:55 a.m.
- C. Please avoid calling in from a cellular device.** If you are unable to participate via a landline, all cellular devices must be muted to prevent feedback that makes portions of the call inaudible to all.
- D. Please turn your phone to MUTE** unless asking a question at the teleconference.  
#5 can be used from your cellular and land lines to **MUTE** your phone once you have called in. To **UNMUTE**, hit #5 again.
- E. Please do not place call on hold** if you must step away briefly, or we will hear your music.

cc: D. Gugel  
M. Spencer  
S. Hokenmaier/ C. Lewis

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**CRF-Cancer Prevention Education Screening and Treatment Teleconference**  
**DHMH Center for Cancer Prevention and Control**  
**Wednesday, February 17, 2016, 10:00 AM-12:00 PM**

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**Agenda**

**1. Surveillance Evaluation Unit Updates (Maria-Theresa Okafor):**

- We have updated the guidance for the CDB Cycle Document Upload Feature in the CDB.
  - The use of the CDB Cycle Document Upload Feature will be required for Procedure and Pathology Reports, and Pre-/Post- Office Visit Progress Notes
  - Health Officer Memo 16-05 provides updated guidance and replaces H.O. Memo 13-27. Refer to *Attachment 1: Health Officer Memo 16-05*.
- Reminder: For any CDB or EDB related inquiries, including training registration and follow-up, please send an e-mail to:
  - CDB Help Email: [dhmh.cdbhelp@maryland.gov](mailto:dhmh.cdbhelp@maryland.gov)
  - EDB Help Email: [dhmh.edbhelp@maryland.gov](mailto:dhmh.edbhelp@maryland.gov)
- Next CDB Training: **Monday, 4/4/16** at 9:30 a.m.

**2. Health Educator Updates (Lacey Christian)**

- Governor's Proclamation – The Colorectal Cancer Awareness Month Governor's Proclamation will be available for programs requesting a copy. We have limited copies. Please submit a request to Lacey via email at [Lacey.Christian@Maryland.Gov](mailto:Lacey.Christian@Maryland.Gov).
- For questions you may have about the health education materials, you may contact Lacey Christian at [Lacey.Christian@Maryland.Gov](mailto:Lacey.Christian@Maryland.Gov) or by phone at 410-767-0876.

**3. Administrative and General CRF Program Updates (Cindy Domingo/Dwayne Selph):**

- **FY16 Mid-Year Progress Reports:** The FY16 Mid-Year Progress Reports were provided to programs on January 12, 2016, with Progress Report responses due to Cindy Domingo on February 12, 2016.
  - We would like to thank those who have already submitted the Mid-Year Progress Reports. We have also noted those programs requesting an extension for the due date.
  - The reports will be reviewed by the program and any requests for additional information will be sent to the program coordinator as needed.
- **DHMH Website:** The DHMH website has recently been updated. Below are some of the new links that will be relevant to CRF-CPEST programs. Please update your web browser shortcuts and/or any program materials referencing DHMH/CCPC webpages:
  - Center for Cancer Prevention and Control Main Page:  
<http://phpa.dhmh.maryland.gov/cancer/Pages/Home.aspx>
  - Health Officer Memos:  
<http://phpa.dhmh.maryland.gov/cancer/Pages/homemos.aspx>
  - Education and Training Materials:

[http://phpa.dhmh.maryland.gov/cancer/Pages/education\\_materials.aspx](http://phpa.dhmh.maryland.gov/cancer/Pages/education_materials.aspx)

- Provider/Local Program Resources:

<http://phpa.dhmh.maryland.gov/cancer/Pages/resources.aspx>

- **CY16 Reimbursement Rate Chart** (Dwayne Selph): *See Attachment 2.*
  - CY16 Medicare Part B Rates: The Maryland CMS Contractor (Novitas-Solutions.com) has published the calendar year January –December 2016 reimbursement rates and guidance effective January 1, 2016 with an update as of January 20, 2016.
  - Reimbursement Rate Chart: We have developed a one page document with the updated Maryland Medicare Part B Physician Fee Schedule reimbursement rates for a screening colonoscopy and the CY16 Ambulatory Surgical Center (ACS) Core Based Statistical Area (CBSA) Facility Fee reimbursement rates. The Maryland Medical Assistance (MMA) rates have not been published at this time so the MMA rates are the CY15 rates. We've also included the CY15 CPT Code update which contains some of the most common and current CPT Codes for gastroenterologists. See page 3 of Attachment 2 - CY 16 Colorectal Ambulatory Reimbursement Rates.
  - CPEST Reimbursement Rate Chart: The CRFPU is currently updating its CY16 reimbursement rate chart with the current MMA rates for possible distribution in March 2016. We remind programs to follow the language in their provider contracts to determine when they will implement the updated reimbursement rates for January 1, 2016.
- **Reminder CRF-CPEST Important Due Dates**
  - Invoices – *Due January 31, 2016*
  - Budget Modification Initial Submission – *Due by March 15, 2016 to Cindy Domingo*
- **Reminder – Contacts for Program Inquiries:**

Anyone with CRF-CPEST program related inquiries can contact us. Please see our e-mail information and numbers below:

Dwayne Selph: [Dwayne.Selph@Maryland.Gov](mailto:Dwayne.Selph@Maryland.Gov) or 410-767-5139  
Lacey Christian: [Lacey.Christian@Maryland.Gov](mailto:Lacey.Christian@Maryland.Gov) or 410-767-0786  
Cindy Domingo: [Cindy.Domingo@Maryland.Gov](mailto:Cindy.Domingo@Maryland.Gov) or 410-767-5123

#### **4. Maryland Comprehensive Cancer Control Program Updates** (Meredith Truss)

**Future monthly teleconferences are scheduled for the third Wednesday of each month in the 2016 calendar year, from 10:00 a.m. to 12:00 noon, unless advised otherwise:**

March 16, April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 16, December 21

**For information on other Center for Cancer Prevention and Control Programs, please see contact list below.**

**Breast and Cervical Cancer Program and Colorectal Cancer Control Program:**

Dawn Henninger – 410-767-5141, [Dawn.Henninger@Maryland.gov](mailto:Dawn.Henninger@Maryland.gov)

**Breast and Cervical Cancer Diagnosis and Treatment Program:**

Patricia Harvey – 410-767-5738, [Patricia.Harvey@Maryland.gov](mailto:Patricia.Harvey@Maryland.gov)

**Maryland Cancer Fund:**

Nanyamka Hales – 410-767-2037, [Nanyamka.Hales@Maryland.Gov](mailto:Nanyamka.Hales@Maryland.Gov)

**Maryland Cancer Registry:**

Kimberly Stern – 410-767-5521, [Kimberly.Stern@Maryland.gov](mailto:Kimberly.Stern@Maryland.gov)

**Maryland Comprehensive Cancer Control Program:**

Meredith Truss -410-767-5641 or [Meredith.Truss@Maryland.gov](mailto:Meredith.Truss@Maryland.gov)

**Surveillance Evaluation Unit (SEU):**

For any CDB or EDB related inquiries, send an e-mail to:

CDB Help Email: [dhmf.cdbhelp@maryland.gov](mailto:dhmf.cdbhelp@maryland.gov)

EDB Help Email: [dhmf.edbhelp@maryland.gov](mailto:dhmf.edbhelp@maryland.gov)